



## Apollo Scope of Work – Sales Vehicles

### Used Sales Vehicle (as per the Standard Vehicle Clean with the following additions)

#### Exterior Wash

- Focus on compartments and gas bottles
- Clean under petrol filling lid
- Under bonnet trim needs to be free from dust and grease
- Apply vinyl shine to plastic trim
- Apply tyre shine
- Full pressure wash of wheel wells

#### Front Cabin Clean

- Focus on removing all possible stains and spots
- Where possible remove all evidence of scuffs, scrapes and signs of heavy use
- Steam clean all surfaces
- Clean all Glass windows
- Apply Vinyl Shine to all plastic / vinyl trim

#### Toilet / Shower Clean

- Vents or skylight
- Glass and mirror including frames
- Sink, behind taps and under edges
- Whole shower wipe-down
- Steam clean all surfaces

#### Linen

- Remove all linen, clean all vacated storage areas

#### Kitchen Area

- Remove all living equipment
- Microwave fully wiped down inside, remove and wash plate and replace
- Fridge interior, exterior and door lining,
- Cupboards, doors and drawers
- Rangehood & Stove / Oven

## **Back Living Area Clean**

- Ceiling
- Floor
- Walls
- Flyscreen's
- Launder/Shampoo all cushions, curtains and mattress covers
- Full deep clean of all surfaces in vehicle
- Air Conditioner

## **New Sales Vehicle**

### **External**

- External wash using low pressure PSI
- Apply Shampoo using the applicator broom - DO NOT BROOM FLEXI GLASS OR ANY BLACK SURFACES ON ANY VEHICLE, WASH AND CHAMOIS THESE SURFACES ONLY
- Wash down all Shampoo
- Chamois entire vehicle dry and watermark free
- Ensure all compartments are dust free and dry
- Ensure all windows and mirrors are streak free
- Remove any excess builder's silicone from external surfaces. Using the Citrus base stain remover provided only, apply with clean cloth using fingertips in a circular motion
- Apply Tyre shine as required
- Roof wash, upon request from customer

### **Internal**

- Vacuum floor
- All cabinets free from dust using bristle brush to avoid scratching
- Clean all benches, windows, walls, tables, drawers, doors, lights etc using the appropriate product
- Remove any excess builder's silicone from external surfaces. Using the Citrus base stain remover provided only, apply with clean cloth using fingertips in a circular motion
- Apply plastic shine to dashboard and side door trim only within Motorhome front drivers' cabin

## **Rooftop Clean**

This clean type is currently only performed in Brisbane head office, no other site has the approved scaffolding

- Approved scaffolding must be used for this clean
- Apply water to the roof of the vehicle with a pressure washer to remove surface dirt and grime
- Using the broom apply shampoo and wash the entire roof of the vehicle
- Rinse off shampoo using the pressure washer

## **Re-Clean**

Any sales vehicle that has been previously cleaned but requires a partial re-clean or touch up after vehicle has sat idle, been to the workshop or after show throughs.

## **External Clean**

- External wash using truck wash and pressure washer
- Chamois windows

- Apply Tyre Shine
- Remove and excess silicone or building residue

## **Internal Clean**

- All new Motorhomes and Caravans are required to be cleaned as per the *Standard Vehicle Cleaning Scope of Work* with the following additions
- Removal of vehicle manufacture waste including dust, sawdust, residue, plastic coverings on tables and windows